

ECMS Finance & Fund Development Committee
November 26, 2018

Present: Dave Low, Eliza Halsey

Agenda

- I. Review/approve October 2018 bank statements
 - Only one committee member present, so the October 2018 bank statements will be reviewed and approved via email

- II. Updates on NHPS agreement/quarterly payments
 - The NHPS agreement for quarterly payments has not yet been submitted to the NHPS Finance & Operations Committee or the full Board of Education for approval, so the first FY19 quarterly payment due October 15th (per MOU) has not yet been paid.
 - Eliza met with Dr. Whyte, Will Clark and others from NHPS on October 15th for our first FY19 true-up meeting. She has followed up with Will and Dr. Whyte several times since that meeting for an update on the status of the agreement. The next step is to reach out to Dr. Birks about the issue if Dr. Whyte is not able to resolve the situation this week.

- III. CSDE site visit preparations
 - Dave will attend the board member meeting during the CSDE site visit on Wednesday, November 28th from 12:15-1:15pm. Eliza will send core reference documents via email.

