



**Elm City Montessori School
Board of Trustees Meeting
November 7, 2019**

I. Board Business

- Minutes approval and Executive Director Updates

II. Welcome

- Introduce board retreat facilitator Alex Lunding, review meeting objectives

III. Strategic Planning Process (see *ECMS.Planning_Process.Overview.11.7.19* and *“ECMS.Board_Retreat.Draft_Agenda.11.7.19”*)

- Discuss the objectives and sequence of process including eliciting feedback from the Board on the process generally and specific to the role of the Board

IV. Core Priority Areas (see *ECMS Strategic Priorities Overview- Nov 2019*)

- Review each core priority area as drafted and gather input to inform an updated draft of priority areas as “input” for November Board Retreat
- Begin to consider the following questions:
 - a. What questions need to be answered and what decisions need to be made in the course of this strategic planning process?
 - b. What information is required to answer these open questions/inform these decisions?
 - c. What key stakeholders (internal or external) should be included in the process of developing the strategic plan?
 - d. Who is the audience for the strategic plan? (e.g. internal, external) When is the appropriate time to engage these respective audiences?

V. Wrap-Up & Next Steps