**Elm City Montessori School**

**Board of Trustees Meeting Minutes**

**July 11, 2019**

**Attendees:** Mira Debs, Eliza Halsey, Haci Catalbasoglu, Jose Cuapio, Adriana Joseph and Julia Webb. Susan Clark, David Low and Alayna Stone joined by phone.

Meeting was called to order at 5:40pm.

1. Meeting Minutes
   1. The June 2019 meeting minutes were unanimously approved.
2. Public Participation
   1. No members of the public attended.
3. Principal Report
   1. In process with NHPS HR to hire primary and Upper Elementary Guides
   2. Candidate for magnet resource teach accepted position
   3. Corrective Action Plan for Charter Renewal approved by CSDE
4. ED Report
   1. Finances
      1. The NHPS Finance & Operations Committee approved the ECMS MOU on June 17, 2019.
   2. CSDE Funding
      1. Per pupil allocation went up and new number is in the NHPS MOU
      2. First FY20 payment expected July 15.
   3. Renovations
      1. Projected to be completed by August 1st
   4. Contracts
      1. Sublease with Friends Center has been reviewed by pro bono attorney. Submitted to landlord for approval.
   5. Student Recruitment/Enrollment
   6. To date, 54 students have accepted seats. Approximately 15 seats still need to be filled.
5. FY 20 Board Meeting Schedule/Calendar
   1. Bi-monthly meetings (Sept, Nov, Jan, March, May, July)
   2. Committee meetings in alternating months passed unanimously
6. Action Items
   1. The Board voted unanimously to approve the contract with People’s Institute.
7. Executive Session

Meeting adjourned at 7:45 PM

Meeting Minutes respectfully submitted by Adriana Joseph